

## CALL FOR APPLICATIONS: INTERNSHIP PROGRAMME

### APPLICATIONS ARE HEREBY INVITED FROM THE FOLLOWING CATEGORIES:

- Unemployed South African Citizens who have **completed a UNISA qualification**. (3 years National Diploma or Degree) which is equivalent to NQF level 6 and above.
- With no formal work experience in the field of application.
- Interns who were previously appointed at UNISA or any other institution may not apply.
- Both the position reference and your UNISA student number must be accurately indicated on the Portal
- Applications for multiple positions must be submitted individually.
- Age requirement: Not older than 35 years old
- Applicants must be **only UNISA Graduates**
- To apply please click the following link to access application form  
<https://forms.office.com/r/LJ8AXECUMQ>

**NB: The link will only allow access to Unisa students and graduates.**

POSITION REF NUMBER	POSITION APPLICATION E-MAIL ADDRESS & CONTACT PERSON	COLLEGE / DEPARTMENT / DIRECTORATE	LOCATION/ REGION	MINIMUM QUALIFICATION REQUIRED	NUMBER OF POSITIONS
CCD/04/K ZN/24	Kagiso Maphoto 012 429 3446	Counselling and Carer Development	2X Durban 2X Pietermaritzburg	BA Hon Psychology	4

#### Requirements:

- Computer literacy in respect of office automation packages (Microsoft Office Suite) and internet
- Good interpersonal relations; communication skills and telephone etiquette
- Ability to take initiative, work in a team under constant supervision.
- The ability to prioritize, pay attention to detail and go the extra mile.
- Sense of commitment, responsibility, and punctuality
- Ability to work under pressure, and under strict deadlines.
- Proficiency in English (Verbal and written)
- Ability to maintain confidentiality.
- Problem solving skills.
- Time Management
- Ability to work on multiple tasks simultaneously.

**Duration** : **12 Months**

**Stipend** : **R114 080.00 p. a**

**Closing date** : **29 February 2024**

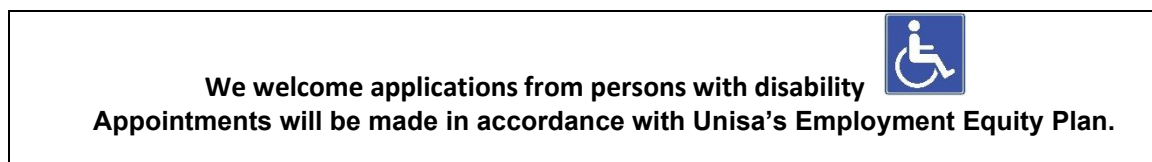
**Enquiries** : **Contact person aligned to the position**

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You are required to attach the following documents on the applications process.

- Curriculum Vitae
- One-page motivational letter – why you should be considered for this internship.
- Certified copies (Not more than 6 months old) of South African ID, Matric Certificate and Unisa Completed Qualification



**CORRESPONDENCE WILL BE LIMITED TO SHORT-LISTED ONLY AND ARE ALSO EXPECTED TO AVAIL THEMSELVES ON THE INTERVIEW DATES DETERMINED BY THE EMPLOYER**

Preference will be given to applicants residing within the areas specified on the advert.

**All applications should be submitted before 16h00 on the closing date.**

**If you have not been contacted within two weeks after the closing date of this advertisement, please accept that your application was not successful.**